

Minutes for February 11, 2025

Library Board Meeting
Jemez Springs Public Library

Members Present via Zoom: Hailey Cooper, Heather Gutierrez, Gracie Johnson, Kellie Primm, Barbara Stone

Members Present in Person: Pamela Cornell, Janet Phillips

Members Absent: None

Presiding: Hailey Cooper, Library Board Vice President and Barbara Stone, Library Board President

Friends of the Library Presence: Suzanne Swetnam

1. **Call to Order:** The meeting was called to order at 6:03 p.m.

2. **Approval of January 2025 meeting minutes**

Pam moved and Heather seconded that the January 14, 2025 meeting minutes be approved.

Action taken: The January 2025 meeting minutes were unanimously approved.

3. **Librarian's Report**

The Librarian Notes review of January 2025 was available for review. The written Librarian Notes provided to Board members are typically a part of these minutes and are also posted to the Library Board page of jsplibrary.org under the heading of Meetings. No questions or concerns were presented regarding the library notes. A short update on progress toward filling the upcoming vacant librarian position was provided and some discussion occurred regarding advocacy for rural libraries and resources to promote obtaining funding.

Action taken: Include the Librarian Notes for January, 2025, in the February Board minutes to be posted on the Library Board page.

4. **Review and Approve Conference Room Use Policy**

Discussion regarding the use policy updates after discussion during the January 2025 meeting ensued. Discussion regarding the policy included:

- Time needed for approval of conference room requests.
- Clarification of who approves the conference room use requests.
- Fees charged for conference room use determined with consideration for the impact of conference room use on library operations.
- Method to handle requests for recurring meetings.

Kellie moved and Hailey seconded the adoption of the Jemez Springs Library Conference Room Use Policy with the edits determined during this and the January 2025 board meetings. The board approved this policy with edits unanimously.

Action taken: Board Members voted to adopt the Library Conference Room Use Policy as presented and edited during the meeting.

5. FOL Report

Suzanne shared the following:

- This month is typically a lean month and the treasurer reported this trend is true for this month for FOL. They are starting their 2025 membership drive via e-mail to save on postage costs.
- FOL has a new board member: Linda Bedre-Vaughn.
- March 11 @ 4:00 p.m. is their annual meeting and all are welcome.

6. Comments

- Tom Swetnam will have a book signing on April 5.
- The E-rate federal funds are crucial to library operations and an invaluable resource to the community as those funds are used to pay for Windstream internet services providing a multitude of services in an area with limited personal resources and connectivity. Janet has provided information to promote advocacy for continued allocation of these funds to the Northern NM Schools and Libraries consortium for which the Jemez Springs Library is a member.
- There were no public attendees.

7. Next meeting

March 11, 2025, 6 p.m. hybrid meeting in-person at the Jemez Springs Village Governing Body Conference Room and via Zoom .

8. Adjournment

Action taken: The meeting was adjourned at 6:53 p.m.